



CIL SECURITIES LIMITED

214 Raghava Ratna Towers, Chirag Ali Lane, Abids, Hyderabad – 500 001
Phone Nos. 040-2320 3155; 2320 2465, Fax: 040-2320 3028; Email ID : rta@cilsecurities.com
CIN: L67120AP1989PLC010188

IMPORTANT & URGENT
FOR YOUR IMMEDIATE ACTION

Ref: CILSEC/RTA/LCC/01/2018

Date : 16.08.2018

Dear Shareholder/s,

Sub : Mandatory updation of PAN and Bank Details against your holding
&
Transfer of Shares in Dematerialized form only w.e.f. 05th Dec, 2018

Pursuant to SEBI Circular Dated 20th April'2018, Shareholders whose Ledger Folios do not have or having incomplete details with regard to PAN and Bank particulars are required to compulsorily furnish the details to the RTA / to the Company for registration in the Folio. As per the records with RTA / Company, your Folio needs to be updated with the PAN / complete Bank Details so that the investments held by you will be fully protected with proper KYC Compliance.

ACTION REQUIRED FROM YOU :

You are requested to submit the following documents in order to update your PAN / Bank Account Details immediately on receipt of this letter.

- Enclosed format duly filled-in and signed by all the Shareholder/s
- Self attested copy of PAN Card of all the holders
- Cancelled Cheque Leaf with name [if name is not printed, self attested copy of the Pass Book first page]
- Address Proof [self attested Aadhar Card]

In case you have any queries or need any assistance in this regard, please contact:

M/s. LOTUS CHOCOLATE COMPANY LTD Sumedha Estate, (IVRCL Towers) Avenue-4 Street No-1 (Old Road No-10) Banjara Hills Hyderabad – 500 034. T.S. Phone Nos. 040- 2335 2607/ 08/ 09 Email ID: info@lotuschocolate.com CIN: L15200TG1988PLC009111	M/s. CIL Securities Limited 214 Raghava Ratna Towers Chirag Ali Lane, Abids Hyderabad – 500 001 Phone Nos. 040-2320 3155; 2320 2465 Email ID : rta@cilsecurities.com (CIN: L67120AP1989PLC010188)
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Further you are requested to note that pursuant to SEBI amendment notification dated: 8th June, 2018 amending Reg 40 SEBI (LODR) Regulations, 2015, no transfer of shares in physical form will be entertained w.e.f 5th Dec, 2018 and all transfer of shares shall be in Dematerialized form only.

In order to demat the shares, please contact your DP with whom you have your Demat Account or if you do not have any, you need to open a demat account first and then dematerialize the shares held by you.

for CIL Securities Limited

Sd/-
Govind Toshniwal
Company Secretary

Encl :a/a

FORMAT FOR FURNISHING THE PAN AND BANK DETAILS (BY SHARE-HOLDER)

Ref: CILSEC/RTA/LCC/01/2018

To
CIL SECURITIES LIMITED
214 Raghava Ratna Towers
Chirag Ali Lane, Abids
HYDERABAD – 500 001 (T.S)

Dear Sir / Madam,

UNIT : LOTUS CHOCOLATE COMPANY LIMITED

I/We furnish below our Folio details along with PAN and Bank mandate details for updation and confirmation for doing the needful. I/We are enclosing the self attested copies of PAN Card/s of all the holder/s, original Cancelled Cheque Leaf / Bank Pass Book and address proof viz., Aadhar Card as required for updation of the details.

Folio No.	
Name of the Sole/First Holder	
Address of the First named Shareholder as per the Share Certificate/s	
Mobile No.	
Email ID (In order to receive all future correspondence/s made by the Company through mail only)	

Bank Account Details : [for Electronic Credit of Unpaid Dividend and all future Dividends]	
Name of the Bank	
Name of the Branch	
Account No. [as appearing in your Cheque Book]	
Account Type [Saving / Current / Cash Credit]	
9 Digit MICR No. [as appearing on the MICR Cheque issued by the Bank]. Please enclose a photocopy of a Cheque for verification	
11 Digit IFSC Code	

	PAN No.	Name	Signature
First Holder			
Joint Holder 1			
Joint Holder 2			

Date :

Place :

NB : The above details will not be updated if the supporting documents are not attached and not duly signed by all the Shareholder/s.