



**CIN: L15200AP1988PLC009111**

**NOTICE OF POSTAL BALLOT TO THE EQUITY SHAREHOLDERS**

(Notice Issued To Members In Accordance With Provisions Of Section 110 Of The Companies Act, 2013)

**POSTAL BALLOT NOTICE**

(Pursuant to Section 110 of the Companies Act, 2013)

To  
The Members,

Notice is hereby given, pursuant to Sections 14, 180(1)(c), 1801(1)(a), 110 and other relevant provisions of the Companies Act, 2013, read with the relevant Rules of the Companies (Management and Administration) Rules, 2014, for obtaining the consent of the Members through **Postal Ballot** for the Adoption of a new set of Articles in total exclusion, substitution and supersession of the existing Articles of Association of the Company and for appointment of Sri Bharathan Rajagopalan Thatai and Sri Rabindranath Jarugumilli as Independent Directors and approval for limits of borrowings under section 180(1)(c) and 1801(1)(a) of Companies Act, 2013 .

**The members are requested to consider and, if thought fit, pass the following resolutions:**

**Special Resolution:**

**1. Adoption of new Articles of Association**

**“RESOLVED THAT** pursuant to the provisions of Section 14 of the Companies Act, 2013 and other applicable provisions or Rules if any, the new set of Articles of Association as placed before the meeting and initialed by the Chairman for the purpose of identification be and is hereby approved and adopted as new Articles of Association (as prescribed under the Table-F of the Companies Act, 2013) of the Company in the place of and exclusion of the existing Articles of Association.

**RESOLVED FURTHER THAT** any one of the directors of the Company be and is hereby authorised to do all such acts, deeds and things as may be required in order to give effect to above adoption of new Articles of Association on behalf of the Company.

**Ordinary Resolution:**

**2. Appointment of Independent Directors**

**A.** To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“Act”) and the Rules framed there under read with Schedule IV to the Act, as amended from time to time, Shri.Bharathan Rajagopalan Thatai, who was appointed as additional director of the company at the Board meeting held on 26<sup>th</sup> November, 2014, who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and who is eligible for appointment, be and is hereby appointed as an Independent Director of the Company with effect from 26.11.2014 to 25.11.2019.

**RESOLVED FURTHER THAT** any one of the Directors of the Company or the Company Secretary be and are hereby authorised to sign, verify, execute and file all necessary forms and documents with any Governmental authority including but not limited to, the Registrar of Companies, Hyderabad and such other authorities as may be required from time to time and to do all such acts, deeds, matters and things necessary or expedient to give effect to resolution.”



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- B.** To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“Act”) and the Rules framed thereunder read with Schedule IV to the Act, as amended from time to time, Shri.Rabindranath Jarugumilli, who was appointed as additional director of the company at the Board meeting held on 26<sup>th</sup> November, 2014, who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and who is eligible for appointment, be and is hereby appointed as an Independent Director of the Company with effect from 26.11.2014 to 25.11.2019.

**RESOLVED FURTHER THAT** any one of the Directors of the Company or the Company Secretary be and are hereby authorised to sign, verify, execute and file all necessary forms and documents with any Governmental authority including but not limited to, the Registrar of Companies, Hyderabad and such other authorities as may be required from time to time and to do all such acts, deeds, matters and things necessary or expedient to give effect to resolution.”

**Special Resolution:**

**3. A. LIMITS OF BORROWINGS U/S 180(1)(c) OF THE COMPANIES ACT, 2013**

To consider and if thought fit, to pass, with or without modification(s), the following resolution as Special Resolution:

**“RESOLVED THAT** pursuant to the provisions of section 180(1)(c) of the Companies Act, 2013 (including any statutory modification or re-enactment thereof for the time being in force) and in suppression of all earlier Resolutions passed in this regard under the Companies Act (earlier in force), the consent of the Company be and is hereby accorded to the Board of Directors of the Company and/ or any Committee thereof to borrow at its discretion, either from the Company’s bank or any other Indian or Foreign Bank(s), Financial Institution(s) and/ or any other lending Institutions or persons from time to time such sum(s) of money(s) and the sum(s) to be borrowed together with the money(s) already borrowed by the Company (apart from temporary loans obtain from the Company’s Banker/ FIs in the ordinary course of business) with or without security on such terms and conditions as they may think fit shall exceed the aggregate of the paid up capital and free reserves of the Company that is to say, Reserves not set apart from any specific purpose provided that the total amount together with the money(s) already borrowed by the Board of Directors but shall not exceed the sum of Rs. 25 Crores (Rupees Twenty Five Crores) at any one time.”

**“RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, the Board or any Committee or person(s) authorized by the Board be and is hereby authorized to finalise, settle and execute such documents/deeds/writings/papers/agreements and to do all acts, deeds, matters and things as may be required.”

**B. PROVIDING SECURITY U/S 180(1)(a) OF THE COMPANIES ACT, 2013 IN CONNECTION WITH THE BORROWINGS:**

To consider and if thought fit, to pass, with or without modification(s), the following resolution as Special Resolution:

**“RESOLVED THAT** pursuant to the provisions of section 180(1)(a) of the Companies Act, 2013 (including any statutory modification or re-enactment thereof for the time being in force) and subject to other approvals, if applicable or required under any statute(s)/rule(s)/regulation(s) or any law for the time being in force or required for any other concerned authorities and in suppression of all earlier Resolutions



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passed in this regard under the Companies Act (earlier in force), the consent of the Company be and is hereby accorded to the board of Directors of the Company and/ or any Committee thereof be and are hereby authorized and shall be deemed to have always been so authorized to create such mortgages/charges/hypothecation and/ or other encumbrances, in addition to the existing mortgages, charges, hypothecation and other encumbrances, if any created by the Company on all or any part of the immovable and/ or movable properties, current and/or fixed assets, tangible or intangible assets, book debts and/or claims of the Company where so ever situated, both present and future, such charge to rank either pari-passu with or second, subsequent, subservient and subordinate to all mortgages, charges, hypothecation and other encumbrances, created/to be created by the Company as the Board may deem fit , in favour of Indian or Foreign Financial Institutions, Banks, and other lending institution, and/or to such other persons, if any, from whom the company has/or proposed/proposes to borrow money/ sums of monies by way of term loans, cash credit, overdraft, discounting of bills, inter corporate deposits, commercial papers or such other financial instruments permitted to be used by the appropriate authorities from time to time together with interest, cost, charges and other incidental expenses in terms of agreement(s) entered/ to be entered into by the Board of Directors/any committee thereof of the Company within the overall borrowing limits fixed pursuant to Section 180 (1) (c) of the Companies Act, 2013.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of any Committee of the Board or person(s) authorized by the Board be and is/are hereby authorized to finalise, settle and execute such documents/deeds/writings/papers/agreements and to do all acts, deeds, matters and things as may be required.”

**By order of the Board,  
For Lotus Chocolate Company Limited,  
SD/-  
Company Secretary  
U V KINI  
Mem. No. ACS 7811**

**Date: 12.02.2015  
Place: Hyderabad**

**Notes:**

1. The Explanatory Statement and reasons for the proposed Special Business pursuant to Section 102 of the Companies Act, 2013 ('the Act') setting out material facts are appended herein below.
2. In accordance with Clause 35B of Equity Listing Agreement entered into by the Company with Stock Exchanges wherein the Company's Equity Shares are listed and in terms of Section 110 of the Companies Act, 2013, and the Rules made thereunder, the Company has appointed Central Depository Securities (India) Limited ("CDSL") as the Agency for electronic voting. Members who wish to vote electronically are advised to follow the detailed instructions given for e-voting as annexed to this Notice.
3. The Company has appointed Ms. Rakhi Agarwal, Practicing Company Secretary (Membership No.7047), as the Scrutiniser for conducting the Postal Ballot Voting process in a fair and transparent manner and to receive and scrutinise the completed Ballot Papers from the Members, in accordance with the Rules. You are requested to carefully read the instructions printed on the Form, record your assent (for) or dissent (against) therein by filling necessary details and affixing your signature at the designated place in the Form and return the same in original duly completed in the enclosed self-addressed, postage pre-paid envelope (if posted in India) so as to reach the Scrutinizer not later than the close of working hours i.e. 5.30 p.m. on 27.03.2015



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4. The Scrutiniser will submit the report to the Chairman of the Company after completion of scrutiny of the Postal Ballot Forms and the results of the Postal Ballot will be announced on 28.03.2015 at 11.30 AM at the Registered Office of the Company at # 8-2-596 , 1st Floor, 1B, Sumedha Estates, Avenue - 4, IVRCL Towers, St.No.1. Rd. No.10 Banjara Hills, Hyderabad-500 034.
5. The results along with the Scrutiniser's Report will be immediately posted on the website of the company. The said date of declaration of the result of the Postal Ballot will be taken as the date of passing of the Resolution(s).
6. All documents referred to in the Notice and in the Statement referred to under Section 102(1) of the Companies Act, 2013, are open for inspection at the Registered Office of the Company at # 8-2-596 , 1st Floor, 1B, Sumedha Estates, Avenue - 4, IVRCL Towers, St.No.1. Rd. No.10 Banjara Hills, Hyderabad-500 034 during office hours on all working days between 09.30 AM and 05.30 PM upto 28.03.2015.
7. The said Notice of Postal Ballot and Ballot Form have also been placed on the Company's website <http://www.lotuschocolate.com/> for use by the Members.
8. The Notice is being sent to all the Members, whose names appear on the Register of Members/list of Beneficial Owners as received from National Securities Depository Limited (NSDL)/Central Depository Services (India) Limited (CDSL) on 13.02.2015.
9. The Company has appointed Ms. Rakhi Agarwal, Practicing Company Secretary (Membership No.7047), as the Scrutiniser for conducting the Postal Ballot process in a fair and transparent manner.
10. Members desiring to exercise their vote by Postal Ballot are requested to carefully read the instructions printed in the Postal Ballot Form and return the same duly completed on the attached self-addressed and stamped Business Reply envelop. Unsigned Postal Ballot Form will be rejected. Postage will be borne and paid by the Company. However, Postal Ballot Form(s), if sent by courier or post at the expense of the Member(s) will also be accepted. The Postal Ballot Form(s) may also be deposited personally at the address given thereon. The duly completed Postal Ballot Form(s) should reach the Scrutinizer not later than 6:00 pm on 27.03.2015 to be eligible for being considered, failing which, it will be strictly treated as if no reply has been received from the Member. The e-Voting module shall also be disabled for voting thereafter.
11. Members desiring to opt for e-voting as per facilities arranged by the Company are requested to read the notes to the notice and instructions overleaf the Form. References to Postal Ballot(s) in this notice include votes received electronically.
12. Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report to the Board of Directors. The result of the postal ballot would be announced by a Director or the Company Secretary of the Company on 28.03.2015 at the registered office of the Company. The aforesaid result would be displayed at the registered office of the Company, intimated to the Stock Exchanges where the shares of the Company are listed, published in the newspapers and displayed along with the Scrutinizer's report on the Company's website viz. <http://www.lotuschocolate.com>
13. In compliance with the provisions of Section 102 of the Act read with Rule 22 of the Companies (Management and Administration) Rules, 2014, the Company has also extended e-voting facility as an alternate, for its Members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The instructions for e-voting are detailed hereinafter.



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14. Members who have registered their e-mail ids for receipt of documents in electronic mode under the Green Initiatives of Ministry of Corporate Affairs are being sent Notice of Postal Ballot by e-mail and others are sent by post along with Ballot Form. Members have option to vote either through e-voting or through Postal Ballot Form. Members who have received Postal Ballot Notice by e-mail and who wish to vote through Postal Ballot Form can download Postal Ballot Form from the link or seek duplicate Postal Ballot Form from CIL Securities Limited, Reg.Off.: 214, Raghava Ratna Towers, Chirag Ali Lane, Abids, Hyderabad - 500 001, fill in the details and send the same to the Scrutinizer.
15. Kindly note that the Members can opt only one mode of voting, i.e. either by Physical Ballot or e-Voting. If you are opting for e-Voting, then do not vote by Physical Ballot also and vice versa. However, in case Members cast their vote by Physical Ballot and e-Voting, then voting done through e-voting shall prevail and voting done by postal ballot will be treated as invalid.
16. The result of the Postal Ballot shall be declared by the Chairman on 28.03.2015 at the Registered Office of the Company at 2.00 p.m. The resolutions will be taken as passed effectively on the date of announcement of the result by the Chairman, if the result of the Postal Ballot indicates that the requisite majority of the Members had assented to the resolutions. The result of the Postal Ballot shall also be hosted on the website of the Company <http://www.lotuschocolate.com>.
17. All relevant documents referred in the Explanatory Statement shall be open for inspection at the Registered Office of the Company on all working days between 11:00 hrs. to 13:00 hrs up to the date of declaration of the result of Postal Ballot.

## **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

### **1. Adoption of new Articles of Association.**

The Board in its meeting held on 12.02.2015 decided to alter the Articles of Association with the approval of the Shareholders of the Company to enable the Company to be legally permissible to Buy-Back the equity shares of the Company to distribute the surplus cash available in its accounts. While considering insertion/ amendment of the clause pertaining to the Buy-Back the Board of Directors, after taking into consideration the implementation of the Companies Act, 2013 (“Act”) formed an opinion that it would be in the best interest of the Company to adopt new set of Articles of Association to be in line with the new Act. It is therefore proposed to adopt a new set of Articles of Association in line with Table F of the Companies Act, 2013.

The proposed Article of Association would be available for inspection at the Registered office of Company on all working days between 11:00 hrs. to 13:00 hrs. up to the date of declaration the result of Postal Ballot. The said Articles of Association are also available on the web site of the Company <http://www.lotuschocolate.com>.

The Board recommends the adoption of the new set of Articles of Association. None of the Directors Key Managerial Personnel, relatives of Directors and Key Managerial Personnel of the Company is directly/ indirectly interested in the above resolution except to the extent of their respective interest as shareholders of the Company. The Board of Directors recommend the resolution for your approval.

### **2. Appointment of independent Directors:**

The Board of Directors of the Company (‘the Board’) at the meeting held on 12.02.2015 recommended for the approval of the Members, the appointment of Shri.T R Bharathan and Shri. Rabindranath Jarugumilli as Independent Directors of the Company in terms of Section 149 read with Schedule IV of the Companies Act, 2013 (‘the Act’), or any amendment thereto or modification thereof, as set out in the Resolutions relating to their respective appointment. Shri.T R Bharathan and Shri.Rabindranath Jarugumilli are presently on the Board as Independent Directors, but were not specifically appointed under Section 149 of the Act. General Circular No.



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14/2014 dated 9th June, 2014 of the Ministry of Corporate Affairs requires that the appointment of Independent Directors is to be made expressly under the provisions of Section 149 of the Act.

In the view of your Board, the continued association of Shri.T R Bharathan and Shri.Rabindranath Jarugumilli with the Company as Independent Directors, and the rich experience they bring with them, would benefit the Company. Declarations have been received from the aforesaid Directors that they meet the criteria of Independence prescribed under Section 149 of the Act and the Companies (Appointment and Qualification of Directors) Rules, 2014. In the opinion of your Board, the aforesaid Directors fulfill the conditions specified in the Act and the Rules thereunder for their appointment as Independent Directors and that they are independent of the management of the Company.

Brief resume of Shri.T R Bharathan and Shri.Rabindranath Jarugumilli and additional information pursuant to Clause 49 of the Listing Agreements with Stock Exchanges are provided below.

#### **T R Bharathan**

He is an Engineer from AU Engineering College and a Gold Medalist From DAV Institute of Management and Research. He is an Alumni of Indian Institute of Management, Bangalore and of RVB, International Institute of Management, Maastricht, Netherlands.

Shri. Bharathan was a senior Vice President in SREI Infrastructure Finance Limited from 2000-2007 and Director-GURUVAYOOR Infrastructure Private Limited a joint venture company between SREI and KMC. He initiated and established, NAC Infrastructure Equipment Ltd through JV between AP State Government and SREI for Equipment Rental Companies and to train manpower to support Construction Companies for Infrastructure Building. He has also worked with Centurion Bank and General Motor Acceptance Corpn.

Shri. Bharathan is presently a governing Council Member of India Constructions Equipment Manufacturers Association (ICEMA) and Treasurer of Infrastructure Equipment Skill Council (IESC).

#### **Rabindranath Jarugumilli**

Shri Rabindranath Jarugumilli is a veteran banker having spent 4 decades in Canara Bank, from where he retired as a General Manager in the year 2012. During his tenure he headed various portfolios such as Credit Inspections, Recovery and Legal, Money Markets, Over The Counter projects Financing, disciplinary matters, marketing of Insurance both Life and Non Life Mutual Funds, Branch Banking etc.

#### **Details of Directors seeking appointment pursuant to Clause 49 of the Listing Agreement**

<b>Name of the Director</b>	<b>T R Bharathan</b>	<b>Ravindranath Jargumilli</b>
DIN	02464132	03498795
Date of Birth	20/10/1964	22/08/1952
Date of original appointment	26/11/2014	26/11/2014
Expertise in Specific Functional areas	Construction Equipment Finance, Leasing and Financing	Banking and Finance
Qualifications	Degrees in Engineering and Management	B.Com., CAIIB
No of shares held in the company	None	None





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Directorships in other companies	None	None
Positions held in Committees of Boards of other companies	None	None
Relationship with other directors on the board	Not related	Not related

**3. Limits of Borrowings U/s 180(1)(c) and providing security U/s 180(1)(a) of the Companies Act, 2013 in connection with the borrowings of the Company.**

The members may kindly be informed that as per the provisions of Companies Act, 1956, it required consent of the members as an Ordinary Resolution for both borrowing and creation of security, however, the provisions of Companies Act, 2013 stipulate consent of members by way of Special Resolution.

Hence, in order to remain compliant with the relevant provisions on borrowings and creation of security under the Companies Act 2013, consent of the members is hereby requested by way of proposed Special Resolution(s).

In supersession to all the earlier resolutions passed, the borrowings of the Company may, if necessary, be secured by way of charge/mortgage/pledge/hypothecation on the Company's Assets comprising of the moveable and/or immovable, tangible/intangible properties of the Company, present or future in favour of the lenders/agents/trustees from time to time, in such form, manner and ranking as mentioned in the Resolution at item no.3. The documents relating to charge and/or mortgage and/or pledge and/or hypothecation in favour of the lenders/agents/trustees may contain the provisions of take over substantial assets of the Company in certain events with power to take over the management of the business and concern of the Company, which may be regarded as disposal of Company's undertakings within the meaning of Section 180(1)(a) of the Companies Act, 2013.

The Board of Directors of your Company has approved this item in the Board Meeting held on 12.02.2015 and recommends the Resolutions set out in the accompanying notice for the approval of members of the Company as a Special Resolution.

The Board of Directors accordingly recommends these resolutions for approval of the Members.

None of the Directors, Key Managerial Personnel and their relatives are in any way, concerned or interested in the said resolution, except to the extent of their equity holdings in the Company.

**By order of the Board  
For Lotus Chocolate Company Limited,  
SD/- U V KINI  
Company Secretary**

**Date: 12.02.2015**

**Place: Hyderabad**

Enc. :

1. Resolutions with Statement pursuant to Section 102(1) of the Companies Act, 2013 and
2. Postal Ballot Form and self-addressed prepaid business reply envelope.



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### **VOTING IN PHYSICAL FORM**

1. A member desiring to exercise voting right by postal ballot may complete the Postal Ballot Form and return the Form duly completed with the Assent (For) or Dissent (Against) in the attached Business Reply envelope so as to reach the Scrutiniser by Friday, 27.03.2015 to be eligible for being considered, failing which, it will be strictly treated as if no reply has been received from the member. Hence the members are requested to send the duly completed Postal Ballot Form well before Friday, 27.03.2015 being the last date for receipt of Postal Ballot Form by Scrutiniser, providing sufficient time for postal transit. The Postal Ballot Form(s) may be deposited personally at the Registered Office of the Company. The same should be sent in the name of Ms.Rakhi Agarwal, at Sumedha Estates (IVRCL Towers), Avenue-4, Street No -1(Old Road No.10), Banjara Hills, Hyderabad, Telangana, INDIA. Pin: 500034.
2. The Postal Ballot Form should be completed and signed by the member (as per the specimen registered with the RTA or furnished by the NSDL /CDSL, in respect of shares held in physical form or dematerialised form, respectively.
3. The votes should be cast either in favour or against the resolution by putting a tick mark (✓) in the column provided for assent or dissent. Postal Ballot Form bearing tick mark in both the columns will render the Form invalid.
4. The Postal Ballot Form should be completed and signed by the Sole / First named member. In the absence of the first named member in a joint holding, the Form may be completed and signed by the next named member. However, where the Form is sent separately by the first named member and the joint holder(s). the vote of the first named member will be valid.
5. In case of shares held by Companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution / Authority Letter, with signatures of the Authorised Signatory (ies), duly attested. Holders of Power of Attorney ("POA") on behalf of the member may vote on the Postal Ballot mentioning the Registration No. of the POA and enclosing an attested copy of the POA.
6. Incomplete, unsigned or incorrectly filed Postal Ballot Forms will be subject to rejection by the Scrutiniser.
7. Members are requested to fill the Postal Ballot Form in indelible ink and not in erasable writing mode like a pencil.
8. Members are requested not to send any other matter along with the Postal Ballot Form in the enclosed self-addressed business reply envelope. If any extraneous papers are found, the same will be destroyed by the Scrutinizer.
9. A member neither necessarily needs to use all the votes nor needs to necessarily cast all the votes in the same manner.
10. A member seeking Duplicate Postal Ballot Form or having any grievance process can write to [complaints@lotuschocolate.com](mailto:complaints@lotuschocolate.com) or write to the Company at its Registered Office: Sumedha Estates (IVRCL Towers), Avenue-4, Street No -1(Old Road No.10), Banjara Hills, Hyderabad, Telangana, INDIA. Pin: 500034.





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## **VOTING IN ELECTRONIC FORM**

The procedure and instructions for the voting through electronics means are as follows:

- A.** In case a member, receives an email from CDSL [for members whose email IDs are registered with the Company/Depository Participant(s)]
- i. Open email and open PDF file viz [www.lotuschocolate.com/postal\\_ballot.html](http://www.lotuschocolate.com/postal_ballot.html) with your DP ID & Client ID or Folio No. as Password. The said PDF file contains your User ID and Password for evoting. Please note that the Password is an initial password.
  - ii. Launch the internet browser by typing the following URL: <https://www.evoting.cdsl.com>. Click on "Shareholder Login".
  - iii. Put User ID and Password as initial Password noted in step (i) above. Click Login. If you are already registered with CDSL for e-voting then you can use your existing User ID and Password for Login.
  - iv. If you are logging in for the first time, Password change menu appears. Change the Password with new Password of your choice with minimum 8 digits/characters or combination thereof. Please note the new Password for all the future e-voting cycles offered on CDSL e-voting platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - v. Home page of "e-voting" opens. Click on "e-Voting": Active Voting Cycles.
  - vi. Select "EVEN (E-Voting Event Number)" of Lotus Chocolate Company Limited. For an EVEN, you can login any number of times on e-voting platform of CDSL till you have voted on the resolution or till the end of voting period i.e. upto close of Wednesday 25.03.2015 whichever is earlier.
  - vii. Now you are ready for "e-voting" as "Cast Vote" page opens.
  - viii. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted. Kindly note that vote once cast cannot be modified.
  - ix. Upon confirmation, the message "Vote cast successfully" will be displayed
  - x. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [rakhiagarwal79@yahoo.com](mailto:rakhiagarwal79@yahoo.com) with a copy marked to [evoting@cdsl.co.in](mailto:evoting@cdsl.co.in).
- B.** In case a Member receiving the Postal Ballot Form by Post [for members whose email IDs are not registered with the Company/Depository Participant(s) or requesting physical copy] may also vote electronically through the following procedure:
- (i) Initial password will be provided separately EVEN (E Voting Event Number) USER ID and PASSWORD
  - (ii) Please follow all steps from SI. No. A(ii) to SI. No. A(x) above, to cast your vote.
- C.** In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting user manual for members available at the Downloads section of [www.evoting.cdsl.com](http://www.evoting.cdsl.com).